



2025 Civic Awards Nomination Package

Municipality of North Grenville Civic Awards

The Municipality of North Grenville established the Civic Awards Program to recognize and honour the selfless efforts and dedication of outstanding individuals and groups who volunteer in service to our citizens and community.

The success of the program depends on the public in nominating deserving award recipients. If you know of a volunteer or group whose service has made a positive impact on others, we encourage you to nominate them for recognition. Your nomination could help spotlight the remarkable people whose efforts enrich our community.

Who is eligible for a Civic Award?

Any youth, adult or senior in the Municipality of North Grenville who willingly volunteers their time to benefit others is eligible for an award provided that they live in, operate a business in or volunteer within the boundaries of the Municipality.

Please note that the Civic Awards do not recognize individuals for personal successes or professional achievements. As well, nominations by immediate family members, self-nominations, and posthumous nominations will not be accepted.

What are the Civic Award Categories?

Civic Awards may be presented to one volunteer in each of the designated age groups for each of the award categories (except where otherwise noted). Group nominations will also be considered.

Age Groups

- Youth (25 years and younger)
- Adult (26 to 55 years)
- Senior (56 years and older)
- Group

Award Categories

- A. **Agricultural Leadership** - Volunteers who have championed community-driven agricultural initiatives within North Grenville.
- B. **Arts and Culture** - Volunteer efforts in culture, visual, performing, or literary arts.
- C. **Citizen of the Year Award** - Presented annually to one individual (any age) who has demonstrated all-around community involvement and service.
- D. **Compassionate Care Award** - Volunteer efforts, individual or group, demonstrating creativity in compassionate care, recognizing imagination, originality, innovation or artistic expressions of care.
- E. **Exemplary Work in the Community** - Volunteers or groups of volunteers who have made outstanding, long-term volunteer contributions in our community.
- F. **Environment** - Volunteer efforts that relate to the protection, preservation, beautification, awareness and/or promotion of our local environment.
- G. **Health and Wellness** - Volunteer efforts promoting healthy lifestyles, personal well-being, health and wellness.
- H. **Heritage** - Volunteer efforts respecting research, interpretation of local heritage, heritage preservation or architectural conservation.
- I. **Recreation, Sport & Leisure** - Volunteer efforts in the promotion, organization, sponsorship or motivation of sports, recreation, and leisure pursuits for healthy and active living.
- J. **Seniors** - For volunteer efforts whose actions, commitment, service, and community spirit has made a difference in the lives of seniors residing in our community.
- K. **Volunteer of the Year** - Presented annually to one individual (any age) who has made exceptional voluntary contributions to the community.
- L. **Youth** - For volunteer efforts whose actions, commitment, service, and community spirit has made a difference in the lives of youths residing in our community.

How do I nominate a volunteer or group of volunteers in my community?

Paper nomination forms are available at the North Grenville Municipal Centre Reception Desk during regular office hours, at the North Grenville Public Library (1 Water St., Kemptville) or you can download copies of the document or submit a digital application on our website at www.northgrenville.ca/civicawards.

What supporting material should be included?

Nominators should include enough information to give the selection committee a general overview of the nominee's character (or group name and particulars) and the impact of their volunteer service. Each nomination form **must** include a short summary.

Please provide the following information (no more than two pages) relating to the nominee's contribution or accomplishments:

- Reason for Nomination - a brief summary describing why you are nominating this individual or group.
- Outline the activities and accomplishments of the volunteer or group.
- Provide examples of the impact the volunteer service has made in the community or to the quality of someone's life.
- Describe how the volunteerism demonstrates the spirit of volunteering, giving back to community and how it has contributed to building a stronger community.

Please do not send any additional documentation such as certificates, photographs and/or testimonials; they will not be forwarded to the selection committee.

All nomination forms and supporting material become the property of the Municipality of North Grenville upon submission and will not be returned.

Note: Nominators should retain a copy of their submission for reference.

What is the deadline for the 2025 nominations?

The deadline for nominations is 5:00 p.m. on Wednesday, February 26th, 2025.

Where do I send the nomination forms?

In Person:

Forms may be dropped off at the North Grenville Municipal Centre Reception Desk located at 285 County Road 44, Kemptville.

By Mail:

Attn: Manager of Community and Leisure Services
Municipality of North Grenville
PO Box 130
285 County Road 44
Kemptville ON K0G 1J0

By E-mail:

volunteer@northgrenville.on.ca

Disclaimer:

Personal information contained on the attached form(s) is collected under authority of the Municipal Act RSO 1990, c.M.45, s.207 (45). Information collected will only be used to evaluate nominees and notify recipients of the Municipality of North Grenville Civic Awards Program.

For further information, please contact:

Tammy Hurlbert, Manager of Community and Leisure Services
Municipality of North Grenville
P.O. Box 130, 285 County Rd 44, Kemptville, ON, K0G 1J0
Telephone: 613-258-9569 ext. 123
e-mail: volunteer@northgrenville.on.ca



2025 Civic Award Nomination Form

Category (check one):

- Agricultural Leadership
- Arts and Culture
- Citizen of the Year
- Compassionate Care
- Exemplary Work in the Community
- Environment
- Health and Wellness
- Heritage
- Recreation, Sport and Leisure
- Seniors
- Volunteer of the Year
- Youth

Age (check one):

- Youth (25 years and younger)
- Adult (26 to 55 years)
- Senior (56 years and older)
- Group

2025 Civic Award Nomination Form (con't)

Nominee Information:

Name: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit#

Municipality Province Postal Code

Phone: () _____ E-mail: _____

Is the Nominee aware of this Nomination? Yes No

Information for Person Submitting the Nomination:

Name: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit#

Municipality Province Postal Code

Phone: () _____ E-mail: _____

Your Relationship to Nominee: _____

Date: _____ Signature of Nominator: _____

Include the following information as part of your nomination:

1. Provide a brief description of why you are nominating this individual or group (max. 250 words).
2. Outline the activities and accomplishments of the volunteer or group.
3. Provide examples of the impact the volunteer service has made in the community or to the quality of someone's life.
4. Describe how the volunteerism demonstrates the spirit of volunteering, giving back to community and how it has contributed to building a stronger community.